NOTIFICATION FORM: ARTICLE 5.1-5.4 OF THE AGREEMENT ON  
IMPORT LICENSING PROCEDURES

Note by the Secretariat

Pursuant to the informal discussions on transparency issues held by the Committee on Import Licensing Procedures (CIL) since 2009, and based on the proposal by the Chairperson, the Committee agreed at its formal meeting on 4 April 2019 that the notification form attached hereto would be circulated in the G/LIC document series for use by Members, on a voluntary basis, to fulfil notification obligations under Article 5.1-5.4 of the Agreement on Import Licensing Procedures.

It is understood that the notifying Member has also completed its notification obligations under Article 1.4(a) and Article 8.2(b) of the Agreement regarding the relevant law/regulation/procedure notified for by filling this form in a full and complete manner.

The template of the above-mentioned notification form can be downloaded from the Members' website.

ANNEX

G/LIC/N/2/

AGREEMENT ON IMPORT LICENSING PROCEDURES

Notification under Article 5.1 to 5.4 of the Agreement[[1]](#footnote-1)

[Notifying Member]

The following notification dated [Day Month Year], is being circulated at the request of the delegation of [NOTIFYING MEMBER].

|  | **Category** | **Notification details** | | |
| --- | --- | --- | --- | --- |
| **1** | **Notifying Member** |  | | |
| **2** | **Title of new legislation/procedure** |  | | |
| **3** | **Date of Publication** | [DD/MM/YYYY] | | |
| **4** | **Date of entry into force** | [DD/MM/YYYY] | | |
| **5** | **Website link/Official publication of the new regulation/procedure** |  | | |
| **6** | **Have you attached a copy of the regulation (PDF) to the Secretariat** | [ ] Yes. (*Please attach a copy of the regulation to the notification.*)  [ ] No. | | |
|  | | |
| **7** | **Type of notification** | [ ] (a) New licensing regulation/procedure[[2]](#footnote-2); (please answer question 8 to 14)  [ ] (b) Changes to a regulation/procedure which has been previously notified in document: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ ; ( *please answer question 15 and 16*) | | |
| **8** | **List of products subject to licensing** | *Please provide the HS codes and detailed descriptions of the products. In case of a long list, please attach the list as an Annex in MS WORD document.* | | |
| **9** | **Nature of licensing** | Automatic: [ ]  Non-Automatic: [ ] | | |
| **10** | **Administrative purpose/measure being implemented** | (a) |  | Protect public morals; |
| (b) |  | Protect human, animal or plant life and health; protect environment; |
| (c) |  | Collect trade statistics or market surveillance; |
| (d) |  | Protection of patents, trademarks and copyrights, and the prevention of deceptive practices; |
| (e) |  | Pursue obligations under the UN Charter and other international treaties (*i.e. CITES, Basel Convention, Rotterdam Convention, UNSC Resolutions etc.)* |
| (f) |  | Quota (including TRQ) administration; |
| (g) |  | Regulate imports of arms, ammunition or fissionable materials and safeguard national security; |
| (h) |  | Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ *(please specify)* |
| **11** | **Administrative body(ies) for**  **submission of applications** | Ministry/authority and Department: [ ]  Address: [ ]  Website: [ ]  Telephone: [ ]  E-Mail: [ ] | | |
| **12** | **Contact point for information on eligibility** | Ministry/authority and Department: [ ]  Address: [ ]  Website: [ ]  Telephone: [ ]  E-Mail: [ ] | | |
| **13** | **Expected duration of licensing procedure** |  | | |
| **14** | **A summary of the notification in one of the WTO official languages** |  | | |
| **15** | **In the case of 7(b), please indicate the type of new change(s)** | |  |  |  |  | | --- | --- | --- | --- | | **(a)** | |  | **Termination** | | **(b)** | |  | **Suspension** | | **(c)** | |  | **Modification of specific details in existing**  **procedures:** | |  | Product coverage; | | | |  | Administrative purpose; | | | |  | Automatic or Non-automatic; | | | |  | Duration of licensing; | | | |  | Change the nature of quantity/value restriction; | | | |  | Eligibility of applicants; | | | |  | Contact information on eligibility; | | | |  | Administrative body(ies) for submission of application; | | | |  | Documentation requirements (including application form); | | | |  | Period for Application; | | | |  | Administrative body(ies) to issue licence; | | | |  | Processing time for issuing licence; | | | |  | Licence fee/administrative charge; | | | |  | Deposit/advance payment and relevant conditions; | | | |  | Appeal regulations/procedures; | | | |  | Validity of licence; | | | |  | Other conditions of licence (extension, transferability, penalty of non-use etc.); | | | |  | Foreign exchange requirements; | | | |  | Other: \_\_\_\_\_\_\_\_\_\_ (please specify). | | | | | |
| **16** | **Please elaborate the changes in detail (in one of the WTO official languages)** |  | | |

**\_\_\_\_\_\_\_\_\_\_**

1. It is understood that the notifying Member has also completed its notification obligations under Article 1.4(a) and Article 8.2(b) regarding the relevant law/regulation/procedure notified for by filling this form in a full and complete manner. [↑](#footnote-ref-1)
2. "New licensing regulation/procedure" is understood to refer to any newly introduced law, regulation or procedure, and those which are in force but being notified for the first time to the Committee. [↑](#footnote-ref-2)